



Minutes of the General Assembly 2020

Saturday, 17th October 2020

due to the Covid-19 crisis held as an ONLINE public meeting,
hosted by Thijs de Moor (EFAT Conference Committee chair)
on a Microsoft Teams platform provided by HAN University (Netherlands)

AGENDA

1. Words of Welcome and Presentation of the Steering Board
2. Activity Report 2019/2020
 - a. Timeline
 - b. Stepping Stones & Specific topics
 - c. Short Reports from the Committees (alphabetically)
 - i. Application Review Committee
 - ii. Ethics Committee
 - iii. Communications Committee
 - iv. Conference Committee
 - v. Professional Development Committee
 - vi. Research Committee
 - d. Short report from the Covid-19 Response Group: Social Action Project
3. Financial Report 2019 and Budget for 2020/2021
4. Auditors' Report
5. Count of attending voting members and proxies
6. Adoption of financial and auditors' report - vote
7. Discharge of the Steering Board - vote
8. Communication of Results from e-voting
 - a. Elected members of the 1st official EFAT Board
 - b. Elected members of the Application Review Committee (ARC)
 - c. Elected members of the Ethics Committee (EC)
 - d. Adopted RIO amendments
 - e. Adopted amendments to the Code of Ethics
9. Plans for 2020/2021
10. Other
11. Discussion



The General Assembly (GA) was declared open at 15:20 CEST.
At the peak it was attended by 57 participants.

1. The president of the Steering Board, Maria d'Elia, welcomed the participants and presented an overview of the meeting's agenda. Afterwards the members of the Steering Board (Irina Katz-Mazilu/member, Nada Ivanovic/member, Tanaïs Verbist/treasurer, Dominik Havsteen-Franklin/vice president, and Maria d'Elia/president) briefly introduced themselves. Natacha Pirotte/general secretary was not able to join the meeting. As both Natacha and Tanais have stepped down from the Board to meet other demands in their lives, Maria thanked them with virtual flowers for their invaluable service on the Steering Board and the Provisional Board since the inception of EFAT.
2. The Activity report 2019/2020 was preceded by a visual of EFAT's organisational structure.
 - a. The activity report began with the timeline of events starting at the EFAT/NEAT meeting in Vienna, 10th-12th May 2019, and showing the dates of the monthly Board meetings, special Joint Conference Organization meetings, collaboration meetings with ECArTE and the other European Arts Therapies associations and the more recent meetings with the local organisers of the ISPS (International Society for Psychological and social Approaches to Psychosis) conference in Perugia (Italy) in September 2021 which will have a focus on the arts therapies. Special events like the participation in the BAAT/AATA International Art Therapy Practice/Research conference in London in July 2019 for the distribution of EFAT flyers, the adoption of EFAT's Code of Ethics (August 2019), the publication of the Call for papers for EFAT's first conference (early September 2019) and the beginning of general member intake (mid-September 2019) as well as the opening of the online registration for the conference, marked important milestones. The Covid-19 crisis also necessitated an extraordinary Board meeting in March 2020 which led to the decision to postpone the conference to May 2021. Another extraordinary Board meeting was dedicated to the review of the proposals for amendments to the Rules of Internal Order (RIO) and the Code of Ethics (CoE) to be voted on occasion of the GA.



- b. The next part dealt with the stepping stones and specific tasks of the Board in relation to the administration of EFAT and the coordination of the work of and the collaboration with EFAT's committees. Day-to-day administration comprises managing emails, files and documents, and the treasury, etc.), whereas one-time administrative tasks concerned the opening of EFAT's bank account and taking care of legal requirements or organisational aspects of special events, such as the Vienna meeting wrap-up (open bills, honorary membership certificates for Judy Rubin and Paola Luzzatto, evaluation questionnaire, analysis of results and feedback to members, sharing of photos), collaboration with ISPS, organisation of the PST webinar series (call for proposals, contract, publicity and registration etc.), the preparations for the GA,....

In regards to coordinating and supporting the work of EFAT's committees the Board took care of the following responsibilities:

- The application forms for the general member intake were elaborated and implemented on EFAT's website together with the Application Review Committee.
- The Board collaborated with the Communications Committee for the elaboration of a flyer to be distributed at the BAAT/AATA International Art Therapy Practice/Research conference in London in July 2019, and on the definition of the framework for EFAT's Newsletter "DeVisu", as well as the communication around EFAT's Riga conference.
- There was close cooperation with the Conference Committee on most matters concerning the Riga Conference. In addition, the Board took care of the financial aspects (definition of fees, budget plan), programming and publishing the schedule and the online registration and billing.
- The Board further supported the Ethics Committee in gathering feedback about the Code of Ethics draft and the voting procedure for its adoption in August 2019, and the collection of proposals for amendments in 2020.
- Support for the Research Committee mainly consisted in gathering translations for the art therapy survey and taking care of its implementation on EFAT's website.
- The Professional Development Committee was charged with the blind review assessment of the conference proposals as a basis for the final selection and programming by the Board.

Most of these actions required updates of the website done with ComCom.

For further details please consult the slides # 16-24 of the presentation:

<https://docs.google.com/presentation/d/1I63XfOdfITA0glCR3c0DJT9JB2i4CG6GgbHg-QdvEPg/edit?usp=sharing>



- c. Afterwards the Committees presented their short reports about their main accomplishments and their objectives for the next period.
 - i. Application Review Committee
 - ii. Ethics Committee
 - iii. Communications Committee
 - iv. Conference Committee
 - v. Research Committee
 - vi. Professional Development Committee
- d. Short report from Covid-19 Crisis Response Group: Social Action Project

Please see slide presentation for details:

<https://docs.google.com/presentation/d/1I63XfOdfITa0glCR3c0DJT9JB2i4CG6GgbHg-QdvEPg/edit?usp=sharing>, slides #25-57

3. The treasurer, Tanaïa Verbist, presented the detailed financial report for 2019 and the budget and current balance of the account of 2020. The table below shows the general balance.

STAAT VAN ONTVANGSTEN EN UITGAVEN

European Federation of Art Therapy - EFAT IVZW / BE0700958028

JAARREKENING 2019			
UITGAVEN	BEDRAG	ONTVANGSTEN	BEDRAG
Goederen en diensten	€ 8.376,69	Lidgeld	€ 2.837,00
Bezoldigingen	€ -	Schenkingen en legaten	€ 1.225,00
Diensten en diverse goederen	€ 947,35	Subsidies	€ -
Andere uitgaven	€ -	Andere ontvangsten	€ 11.342,00
TOTAAL UITGAVEN	€ 9.324,04	TOTAAL ONTVANGSTEN	€ 15.404,00

Please also see slide presentation for a more detailed overview of income and expenses:

<https://docs.google.com/presentation/d/1I63XfOdfITa0glCR3c0DJT9JB2i4CG6GgbHg-QdvEPg/edit?usp=sharing>, slides # 60-78

4. Both auditors declared having checked the documents and certified the financial report as being correct, Frédérique Degand by email, and Avgustina Stanoeva orally.



5. To prepare the vote, Thijs de Moor, Maria and Tanaïs cross-checked the list of attendees with the list of the registered voting members and the EFAT member list respectively, in order to identify and count the present members with voting rights. 30 Full Individual members and 2 Organisational member delegates were present. No proxies had been received.
6. For each item, the voting members were asked
 1. whether they abstained from the vote,
 2. whether they objected.There were no abstentions and no objections. Therefore, by exclusion, the attending voting members (30 Full Individual members and 2 Organisational member delegates) unanimously adopted the financial, the auditors' report as well as the budget plan.
7. The same procedure was applied to the vote on the discharge of the Board. As there were no abstentions and no objections, it was discharged by a unanimous vote.
8. Then the results from the Board, ARC and EC elections, as well as the RIO and CoE amendments vote, done by e-voting with ElectionBuddy over the period of 3rd to 16th October 2020, midnight (CEST) were communicated.

124 individual voting members (Board excluded) and 5 organisational member delegates had received an invitation to vote with a single access code. 61 individual members cast their vote for the Chamber of Individuals, and 3 association delegates voted for the Chamber of Associations. This resulted in a 41% and 60% voter turnout respectively.

Below, the results and averaged approval rates are shown (approval was 100% throughout for the Chamber of Association votes):

a. Elections for the 1st official Board

<i>Name</i>	Approval	Objection	Abstentions
Maria d'Elia	97,54%	2,46%	0%
Dominik Havsteen-Franklin	89,34%	10,66%	0%
Ephrat Huss	92,62%	7,38%	0%
Nada Ivanovic	85,25%	14,75%	0%
Irina Katz-Mazilu	82,79%	17,21%	0%
Dace Visnola	85,25%	14,75%	0%



b. ARC elections

Marcela Andrade del Corro	88,33%	10,85%	0,82%
Mimma Della Cagnoletta	85,00%	14,18%	0,82%
Julie Cutelli	76,66%	22,52%	0,82%
Simone Donnari / Valentina Canonico	79,16%	20,02%	0,82%
Paula Guerrinha	85,83%	13,35%	0,82%
Jane Hawes	85,00%	14,18%	0,82%
Melissa King	71,67%	27,51%	0,82%
Catherine Phillips	87,50%	11,68%	0,82%
Elizabeth Stone	85,00%	14,18%	0,82%

c. EC elections

Helga Bachofner	94,16%	5,02%	0,82%
Nicky Shaw	90,83%	8,35%	0,82%
Elizabeth Stone	90,00%	9,18%	0,82%
Martina Toman	94,16%	5,02%	0,82%

d. RIO amendments: Both proposed amendments were accepted.

e. Code of Ethics amendments: All proposed amendments were accepted.

The respective documents will be updated accordingly and made available on EFAT's website.

As the proposed amendments were quite numerous, please consult the slide presentation for the detailed voting results:

<https://docs.google.com/presentation/d/1I63XfOdfITA0gICR3c0DJT9JB2i4CG6GgbHg-QdvEPg/edit?usp=sharing>, slides # 98 - 113



9. As EFAT's strategy and actions need to be in line with the social objectives, they were recalled before presenting a few ideas for the period 2020/2021.

A few internal / administrative tasks have to be tackled:

- Moving EFAT's domicile
- Elaboration of a strategic vision & priorities (together with the Committees)
- Elaboration of a policy for the committees
- Migration of the website
- Integration of specific pages for committees on webpage
- Hiring of an accounting service (funds permitting)

Public and semi-public actions include:

- Finalization of the detailed Ethics Reference Guide (ERG) after member input
- Realization of the Riga Conference
- Continue Crisis Response Actions
- Creation of a European Art Therapy Day ("EATD") or Day of Art Therapy in Europe ("DATE")
- Establishing a fee scheme for ads in the Newsletter and on the website
- Providing a platform for thematic meetings (webinar style)

10. Other:

- a. Vicky Tisaousi suggested that general guidelines for online art therapy should be elaborated, to be used not only during a pandemic. The Board recommended that the Professional Development Committee should assume this task and that the Ethics Committee should be consulted.
- b. Celine Schweizer, chair of the RC, shortly presented three ideas for research projects (see slide # 119 of the presentation for details or contact the RC at research@arttherapyfederation.eu)

11. The Discussion part was mostly dedicated to questions and remarks:

- Maria d'Elia underscored the importance of creating a functional policy for the committees.
- Jan Vandromme wished to express his gratitude to Maria d'Elia and the Board for their work and the accomplished tasks.
- The EC's chair, Liz Stone, inquired about possibilities of recruiting members for the EC outside of regular elections. Dominik Havsteen-Franklin suggested forming working groups for specific projects to involve more members.
- Carmith Shaï announced the informative meeting on the 27th October about EFAT's Social Action through the Pandemic Crisis.
- Liliana Montoya asked the Research Committee for clarification about the research ideas they had presented.



EUROPEAN
FEDERATION OF
ART THERAPY

The General Assembly was declared closed at 18:15 CEST.

Signed 10th November 2020

Maria d'Elia
President

Nada Ivanovic
Minute Taker